

What happens if my child does not make progress on School Action/Early Years Action Plus?

A few children will not make satisfactory progress on School Action Plus. The next step may be to ask the local authority to carry out a formal assessment of the child's needs. This step would be considered if the child's needs cannot be met from within the existing school resources. Either the parent or the school can make this request. The request should be made in writing and sent to:

Mr. R. Hayfield
Special Needs Manager
Children and Young People's Services
Northgate House
Northgate
Halifax HX1 1UN

This is a careful study of information gathered by parents/carers and specialists to find out what the child's special educational needs are. More information is in our leaflet called **Assessments, Statements of Special Needs and the Code of Practice 2001**.

This leaflet also tells you about the **SEN Code of Practice**, which schools and local authorities must adhere to. You can order a **free** copy from the DFES on 0845 60 222 60.

For more information

This leaflet is one of several produced by the Parent Partnership Service.

اگر آپ کو یہ معلومات کسی دوسری زبان میں چاہئے
یا آپ کو کسی ترجمان کی ضرورت ہو تو براہ مہربانی
ہم سے مندرجہ ذیل نمبروں پر رابطہ کریں:

Tel: 01422 392695
Fax: 01422 392660

email: cpps@calderdale.gov.uk
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Joanne Grenfell
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Calderdale



A service for parents and carers of children in Calderdale with special educational needs

How to get help for a child with special educational needs



Northgate House • Northgate
Halifax • HX11UN
Tel: 01422 392695

How do I know if my child has special educational needs?

Every child is different and they all mature and learn at different rates, and are better at some things than others. When difficulties persist however, they may become a cause for concern, and this could mean that a child has special educational needs (SEN).

Children with SEN may have a difficulty in learning or communication. They may have a physical disability or emotional or behavioural problems. Many difficulties are mild and temporary but some will be more severe and longer term. Most children with SEN will be taught in an ordinary school. A very few will need to attend a special school, where their needs can be met by specialist teaching and smaller groups.

Your child's needs may have been highlighted by yourself, a health visitor, GP, school nurse, teacher or any other professional involved with your child.

If your child is not yet at school you may be referred to the Portage service. Portage is a home teaching service for pre school children who have developmental delay. Parents are supported by trained personnel who visit the family regularly.

The school age child with special educational needs

The first person to discuss your concerns with, is your child's class teacher or key worker. If it is felt that your child needs help that is different from or in addition to the rest of his class or group, he or she will be placed on School Action, or if in a pre-school setting, Early Years Action.

School/Early Years Action

School Action is simply a means of highlighting children that need extra or different help in the classroom. Extra help will be provided from existing school resources. Details about this help will be kept on your child's school record.

The kind of help that is given will be recorded in an **Individual Education Plan** or **IEP**.

IEPs are written by the class teacher and **SENCO** (Special Educational Needs Coordinator). They set out 3 or 4 short term targets for the child, together with the strategies and resources to be used. The **IEP** should also include a review date – when the class teacher and **SENCO** will review progress and see if the **IEP** needs to be modified. The school will be happy to give you a copy of the **IEP**. You may also attend the **IEP** meeting if you wish.

What happens if my child does not make progress on School/Early Years Action?

When the school needs to consult specialists about a child's progress, this is called **School Action Plus** or if in a pre-school setting, **Early Years Action Plus**. At this stage, advisers from services such as Educational Psychology, Behavioural Support, Speech and Language, may visit the child and offer suggestions for strategies.

The permission of parents or carers must be given before the specialists can visit the child. You are entitled to see any reports they make.

Your understanding and knowledge of your child are vital, so your views, and those of your child, must be taken into account.

On **School Action Plus**, your child will still be taught in the classroom as far as possible, but may be given some one-to-one help or extra sessions.

Keeping Track of Progress

The **IEP** should be reviewed at least twice a year, but most schools do this termly. Parents must be invited to discuss their child's progress.